

# Stipend for Early Educator Professional Development (SEEPD) Webinar

## SEEPD 2026

Webinar dates: April 27 (English), April 29  
(Spanish), April 30

 (Chinese) San Francisco Department of  
**Early Childhood**



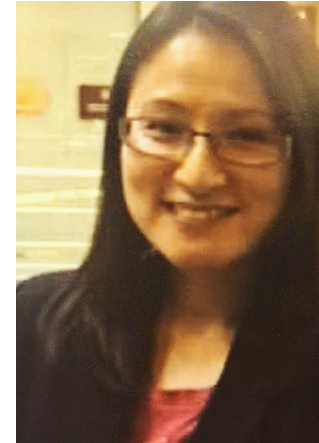
# The Workforce Team



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# Agenda

- SEEPD Overview
- Eligibility Requirement
- Type of stipends
- Preparing for June 2026 Application
- Timeline
- Resources and Support
- Questions and Answers





# Stipend for Early Educator Professional Development (SEEPD)

Launched as a Pilot program in FY 2023-2024

Purpose/Goal: Support educators meeting professional development and higher education milestones



# Eligibility Requirement – Who can Participate?

- Be employed at a DEC-funded Early Learning For All site, **and**
- Be a participant in Spring 2026 CARES 3.0 or Early Educator Salary Support Grant (EESSG), **and**
- Have a California Workforce Registry ID associated with an up-to-date Registry profile



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# Five types of stipends– During fiscal year 2025-26 (July 2025-June 2026):

- Child Development Permit: Obtain, upgrade, or renew Child Development Permit
- College-level Coursework or Credit: towards an Associate, Bachelor, or Master's degree in early childhood education/child development or towards a Child Development Permit
- Degree Attainment: Associate, Bachelor, or Master's degree in early childhood development/education
- Course-Based Specialization Certificate: Infant/Toddler care, Special Education, and/or Dual Language Learning
- Foreign Transcript Evaluation Support: Must include course by course evaluation



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# SEEPD Matrix

Pilot -- Stipend for Early Educator Professional Development (SEEPD): Amounts Matrix		
CA Child Development Permit First-Time/Upgrade July 1, 2025 to June 30, 2026	Semester or Semester Equivalent Units Completed July 1, 2025 to June 30, 2026	Degree Completed July 1, 2025 to June 30, 2026
Assistant (First-Time) \$1,000	2-6 units \$2,000	Associate's degree \$5,000
Associate Teacher (First-Time/Upgrade) \$1,500	7-12 units \$4,000	Bachelor's Degree \$5,000
Teacher/Master Teacher (First-Time/Upgrade) \$3,000	13-18 units \$6,000	Master's Degree \$7,000
Site Supervisor (First-Time/Upgrade) \$2,000	19+ units \$8,000	
Program Director (First-Time/Upgrade) \$2,500		
All Child Development Permit Renewals \$1,000	Course-Based Specialization Certificate in Infant Toddler Care/ Special Education/Dual Language: \$1,500	
	Foreign Transcript Evaluation Support \$600	

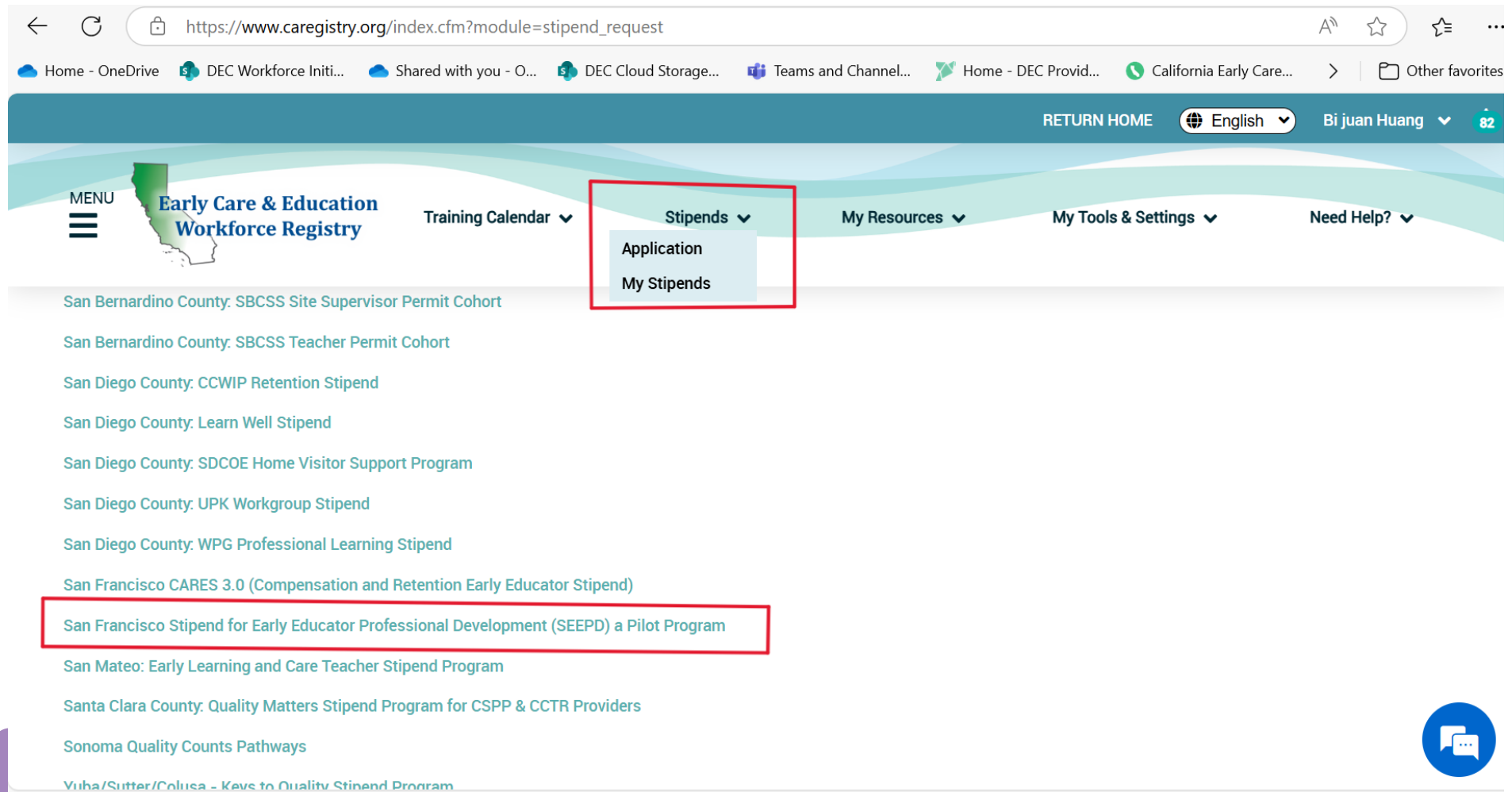
EXAMPLES:
<b>Units with New/Upgraded Permit</b> \$1500 (Associate's Teacher Permit) + \$2000 (2-6 units) = \$3500
<b>Units + Permit Renewal + Specialization</b> \$1000 (Renewal Site Supervisor Permit) + \$4000 (7-12 units) + \$1500 (Specialization) = \$6,500
<b>Units + Specialization</b> \$4000 (7-12 units) + \$1500 (Specialization) = \$5500
<b>Units with Degree</b> \$6000 (13-18 units) + \$5000 (Bachelor's Degree) = \$11,000
<b>Transcript Eval + Permit New/</b> \$600 (Eval) + \$2500 (Program Director Permit) = \$3100
<b>Degree + Permit</b> \$5000 (Bachelor's Degree) + \$3000 (Teacher/Master Teacher Permit) = \$8000



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# Preparing for June 2026 Application

- Step 1: Apply online at [www.caregistry.org](http://www.caregistry.org) from June 1 to June 30, 2026
- Step 2: Apply for the Stipend



The screenshot shows the website [https://www.caregistry.org/index.cfm?module=stipend\\_request](https://www.caregistry.org/index.cfm?module=stipend_request). The navigation bar includes a "MENU" icon, the "Early Care & Education Workforce Registry" logo, and several dropdown menus: "Training Calendar", "Stipends", "My Resources", "My Tools & Settings", and "Need Help?". The "Stipends" dropdown menu is open, showing "Application" and "My Stipends" options. Below the navigation bar, a list of stipend programs is displayed, with "San Francisco Stipend for Early Educator Professional Development (SEEPD) a Pilot Program" highlighted by a red box. Other programs listed include San Bernardino County SBCSS Site Supervisor and Teacher Permit Cohorts, San Diego County CCWIP Retention, Learn Well, SDCOE Home Visitor Support, UPK Workgroup, and WPG Professional Learning Stipends, San Francisco CARES 3.0, San Mateo Early Learning and Care Teacher Stipend Program, Santa Clara County Quality Matters Stipend Program, and Sonoma Quality Counts Pathways.

San Bernardino County: SBCSS Site Supervisor Permit Cohort

San Bernardino County: SBCSS Teacher Permit Cohort

San Diego County: CCWIP Retention Stipend

San Diego County: Learn Well Stipend

San Diego County: SDCOE Home Visitor Support Program

San Diego County: UPK Workgroup Stipend

San Diego County: WPG Professional Learning Stipend

San Francisco CARES 3.0 (Compensation and Retention Early Educator Stipend)

**San Francisco Stipend for Early Educator Professional Development (SEEPD) a Pilot Program**

San Mateo: Early Learning and Care Teacher Stipend Program

Santa Clara County: Quality Matters Stipend Program for CSPP & CCTR Providers

Sonoma Quality Counts Pathways

Yuba/Sutter/Colusa - Keys to Quality Stipend Program

# Preparing for June 2026 Application

- Step 3: Select Stipend Program
- Step 4: Review your stipend request (s), and submit application.

- CA Child Development Permit Acquired = Permit First Time, Upgrade, Renewal

- College Credit = College Semester or Quarter Units Completed

- Degree Attainment = College Degree Completed

- Retention = Course-Based Specialization Certificate in Infant Toddler/Special Education/Dual Language

- Retention = Foreign Transcript Evaluation Support

- You can select up to 5 options, see the information below and examples:

#	Pathway Type	Pathway Information	Pathway Detail	Value Type	Additional Information
1	CA Child Development Permit Acquired	First Time, Renewal or Upgrade + Permit Type	Date Permit Issued	None	Document ID on document
2	College Credit	Name of College/University attended	Number of units completed	Select Semester OR Quarter	Student ID number
3	Degree Attainment	Degree level/Name of College/University	Conferral Date (date degree was issued)	None	Student ID number
4	Retention	Name of Certificate of Achievement/Name of College/University	None	None	None
5	Retention	Foreign Transcript Evaluation	None	None	None



# Preparing for June 2026 Application

## • Step 5: Submit your W-9 using "Supplemental Forms"

- **MUST** upload a completed, and signed W-9 with name & address match the tax records and the information in your Registry account
- **If Children's Council contacts you with questions about your W-9, you must respond within three week. Failure to respond may result in the loss of your stipend.**

**Form W-9**  
Request for Taxpayer Identification Number and Certification

1 Name (as shown on your income tax return. Name is required on this line; do not leave this line blank.)

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3).

5a City, state, and ZIP code

5b City, state, and ZIP code

6 List account number(s) here (optional)

**Part I Taxpayer Identification Number (TIN)**

7a Social security number

7b Employer identification number

**Part II Certification**

**Sign Here**

Signature of U.S. person 8a

Date 8b

**General Instructions**

The fillable W-9 form can be found here: [W-9 in English](#)

The Workforce Team is not able to provide any Tax advice. If you require any advice, please refer to an independent tax advisor or [visit our list of resources](#).

### SEEPD W-9 Information

- You are required to submit a completed and signed W-9 form.
- Make sure the name and address on the form match both your tax records and the information in your Registry account.
- Make sure all required field on the W-9 are filled out.
- If Children's Council contacts you with questions about your W-9, you must respond within three weeks. Failure to respond may result in loss of your stipend.

### How to complete the W-9 Tax Form

- Field 1** Insert your full legal name as shown on your income tax return form.
  - Field 2** Complete this field if you are filing as a business, otherwise leave blank.
  - Field 3** Check one box in this section.
  - Field 4** Do not complete this section.
  - Field 5a & 5b** Complete this field with the address shown on your income tax return, if you have a preferred mailing address, please notify the Workforce team.
  - Field 6** Do not complete this section.
  - Field 7a** Insert your social security number.
- OR
- Field 7b** Employer Identification Number.
  - Field 8a & 8b** Please sign and date the form with one of the following options:

- Print, SIGN and upload to My Documents.
- Sign the W-9 form using DocuSign software.



## Step 6: You've Applied Confirmation Message

- After successfully completing the application, a confirmation email will be sent to the email address in your registry account
- If not receiving the confirmation email within 24 hours:
  - View the status of your stipend requests, go to "Stipends and Pathways"
  - OR, please email us at [ECCEstipend@sfgov.org](mailto:ECCEstipend@sfgov.org)

"Accept" means your application has been received



# Application Guide in English, Spanish & Chinese

English California Department of  
**Early Childhood**

**Provider Portal**

Join Early Learning For All

Funding Requirements

Workforce Compensation

Quality Improvement

News and Updates

DEC Main Site

## HOW TO APPLY

### Guide for Applying to SEEPD

The guide linked below explains the step-by-step process to apply for SEEPD using the CA ECE Workforce Registry. Please note: You will be required to upload the following documentation to your CA ECE Workforce Registry Account before the application deadline if you have not already done so:

- Signed W9
- Child Development Permit history – verification of new or upgraded Permit status
- Transcript(s) from nationally accredited higher education institution(s) (Unofficial transcripts with applicant name and name of institution are acceptable).
- If applying for Foreign Transcript Evaluation Support: evaluation and receipt with participant's first and last name

Your processing time may be delayed if your documents are blurry or if the registry has follow up questions.

#### Guide for Applying to SEEPD

- ENGLISH
- SPANISH
- CHINESE

#### W-9 Form Guide

- ENGLISH
- SPANISH
- CHINESE



# Preparing for June 2025 Application

## Upload Documents to your Registry account

- Upload all required documents for the requested stipend to your Registry account by June 30, 2026
- Late uploaded documents after June 30, 2026, **will not be accepted**
- All documents will take up to 6 weeks to verify after they have been uploaded



# Required Documents for the Child Development Permit Stipend

CA Child Development Permit First-Time/Upgrade
July 1, 2025 to June 30, 2026
Assistant (First-Time) \$1,000
Associate Teacher (First-Time/Upgrade) \$1,500
Teacher/Master Teacher (First-Time/Upgrade) \$3,000
Site Supervisor (First-Time/Upgrade) \$2,000
Program Director (First-Time/Upgrade) \$2,500
<b>OR</b>
All Child Development Permit Renewals \$1,000

- Upload a copy of new, upgraded, or renewed Child Development Permit issued or approved by CTC between July 1, 2025 to June 30, 2026

**NEW 2026 policy:** Permit issued outside of the program period **and** approved by CTC within the program year may be eligible.

- Upload Permit, **and** CTC documentation verifying application approval between July 1, 2025 to June 30, 2026



# Required Documents for the College-level Coursework or credit Stipend

Semester or Semester Equivalent Units Completed
July 1, 2025 to June 30, 2026
2-6 units \$2,000
7-12 units \$4,000
13-18 units \$6,000
19+ units \$8,000

- Upload unofficial or official transcript(s) includes the name of college/university, applicant's name, completed course(s), and the **final grade(s)**
- Upload a current Education/Academic plan for all GE and/or ESL course (s). The plan must list the completed or planned courses for which the applicant intends to apply for the stipend

**NEW 2026 policy:** Up to 6 semester units of English as Second Language (ESL) course are eligible

Total three 1-unit course may be eligible for the stipend



# Required Documents for the Degree Attainment stipend

Degree Completed	
July 1, 2025 to June 30, 2026	
Associate's Degree	\$5,000
Bachelor's Degree	\$5,000
Master's Degree	\$7,000

- Upload unofficial or official transcript(s) that includes name of college/university, applicant's name, and the **degree conferral/issue date** between July 1, 2025 to June 30, 2026

# Required Documents for the Course-Based Specialization Certificate Stipend

Course-Based Specialization Certificate in Infant Toddler Care/  
Special Education/Dual Language:  
\$1,500

+

- Upload course-based **specialization certificate and transcript showing the certificate**, issued between July 1, 2025 to June 30, 2026

\*\*\*Certification in the application process will not be accepted\*\*

\*\*\***NEW 2026 policy**: City College of San Francisco's specialization certificates issued with a Spring 2025 date may be eligible if they were approved and sent to participants during the 2026 program year\*\*\*



# Required Documents for the Foreign Transcript Evaluation Support Stipend

Foreign Transcript Evaluation Support  
\$600

- Upload **course-by-course** foreign transcript evaluation report issued between July 1, 2025 to June 30, 2026

\*\*\*Please refer to the Commission on Teacher Credentialing website for a list of approved agencies\*\*\*\*



# Summary:

1. Complete an application in Registry account
2. Upload a W-9 form to Registry account
3. Upload all required documents for the stipends you have applied



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# SEEPD Timeline

- June 1—June 30, 2026: Application Period
- July 1—August 14, 2026: Initial Review Period
- August 17—August 24, 2026: Appeals Submission Period
- August 25—September 4, 2026: Appeals Review and Determination Process
- October 31, 2026: Stipends Issued



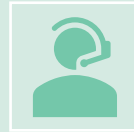
# Resources

## SEEPD Support and Resources



### Registry Staff

Login to your registry account and click "Contact Us" in the top right or 855.645.0826



### Registry Support with document upload

[Support@childrenscouncil.org](mailto:Support@childrenscouncil.org) or 415.343.4669



### Financial support and advising resources

Small Business Development Center San Francisco/Jessica Wan  
[qian.wan@sfgov.org](mailto:qian.wan@sfgov.org)  
415-937-7232



### Workforce Initiative webpage and contact

[DEC Provider Portal \(provider.sfdec.org\)](http://provider.sfdec.org)  
[ECestipend@sfgov.org](mailto:ECestipend@sfgov.org)  
628-652-3005



# Coming Soon: SEEPD Handbook



## **Stipend for Early Educators Professional Development (SEEPD) Handbook:**

A Policy and Application Guide for Early Educators

# Questions?

## Contact Information:

**Email:** [ECEstipend@sfgov.org](mailto:ECEstipend@sfgov.org)

- Voicemail: 628-652-3005

**Bookmark:** [DEC Provider Portal  
\(provider.sfdec.org\)](https://provider.sfdec.org)

## Upcoming FAQ:

An FAQ will be created based on this webinar's questions and shared on the SEEPD webpage





**Thank you!**

